

Methodological Guidelines for the Implementation of the Certificate of Sustainable Commitment in Higher Education Institutions at the European Level

PR3.A3



JOIN-RISE

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Table of Contents

1. Introduction	4
2. Certificate of Sustainable Commitment	8
2.1. History of the Certificate at the University of Burgos	6
2.2. Management of the Certificate at the University of Burgos	6
2.3. Inclusion and Accreditation of the Completed Activities	6
2.4. Results Following the Implementation of the C.C.S.	6
3. Micro-credentials	17
3.1. Micro-credential in Sustainable Human Development	14
4. Institutionalization Process at the University of Burgos	20
5. How to Implement C.C.S. at your University	23
5.1. Planification and Coordination	20
5.2. Institutionalization within the Educational Institution	20
5.3. Promotion and Dissemination	20
6. Annexes	26
Annex I: Solidarity Passport	23
Annex II: Activities and Accreditation Mode with the Incorporation of Training Pathways Offered through JOIN-RISe.....	23
Annex III: Standard Form for the drafting of the Academic Report of the University Micro-credentials for the University of Burgos	23
7.References	37



1. Introduction

The **United Nations' 2030 Agenda for Sustainable Development**¹ is one of the most ambitious and important global agreements in recent history. However, to achieve the **17 Sustainable Development Goals**² (SDGs) set forth by this agenda, it is essential to educate people with intelligence and creativity, aiming to increase their level of confidence, encourage entrepreneurial actions, and promote critical thinking.

Universities are incorporating the SDGs into their courses and degree programs to raise awareness in these areas. To introduce the cross-disciplinary subjects in the SDGs in STEM fields (science, technology, engineering, and mathematics) is challenging.

The JOIN-RISe was created to address this challenge. The primary goal of the **JOIN-RISe** Project (**J**oint development of innovative blended learning in STEM curricula based on SDGs for a **r**esilient, **i**nclusive and **s**ustainable **e**ducation) is to promote the development of STEM students into critical thinkers who are fully committed to the SDGs and their own society. To achieve this, changes must be implemented in the current curricula, and the SDGs must be taught in STEM degree programs.

Through the design of an **innovative blended virtual environment for SDG training**, the JOIN-RISe Project aims to revolutionize teaching and learning. Upon completing the resources available on the platform, students will be equipped to use their knowledge and experience to contribute to the achievement of the SDGs through a more cooperative, inclusive, and digital approach.

¹ The Agenda for Sustainable Development.

<https://www.un.org/sustainabledevelopment/development-agenda/>

² Sustainable Development Goals. <https://www.un.org/sustainabledevelopment/sustainable-development-goals/>



It is essential that the study, knowledge acquisition, and social commitment associated to the SDGs are recognized and certified for different reasons:

1. **Development of soft skills:** Cooperation and social commitment promote the development of soft skills such as teamwork, effective communication, empathy, and problem-solving, which are essential for success in both academic and professional settings.
2. **Encouragement of critical thinking and creativity:** Working in teams requires students to think critically, generate creative ideas, and find innovative solutions to problems which contribute to the development of important cognitive skills.
3. **Promotion of values:** Cooperation teaches students the importance of respect, solidarity, tolerance, and collaboration—essential values for harmonious coexistence in society—contributing to their holistic development as responsible, ethical, and compassionate individuals.
4. **Building active citizenship:** Participating in activities that address social and community issues raises students' awareness of the realities and challenges faced by their environment, promoting greater social consciousness and a sense of responsibility toward the well-being of others. Students develop an active citizenship mindset and become agents of positive change in their communities.

In summary, incorporating cooperation and social commitment actions not only enriches the students' educational experience but it also equips them with the skills and values necessary for success in their personal and professional lives. It strengthens the school community and promotes a culture of civic responsibility and solidarity, positively contributing to society.

At the [University of Burgos](#) (UBU) these skills are represented in the Certificate of Sustainable Commitment (C.C.S.), a system designed to recognize students'



commitment to society and the environment. At European level, recognition is based on accredited micro-credentials.

A Europe-wide survey on the presence of such certificates/accreditations has been carried out, with a sample of three institutions in Ireland, Hungary and the Netherlands.

At **Trinity College Dublin (Ireland)**, the closest course is the Development Practice (MDP) of the School of Sciences, established in 2009 following recommendations from the International Commission on Education for Sustainable Development Practice. It was considered uniquely and innovative interdisciplinary graduate degree programme because it blends health, natural, social, and management sciences combined with cross-sectoral professional field training and placements to better understand international development problems and apply best practices. The trans-disciplinary nature of the programme equips development practitioners to speak the different “languages” of specialists in, for example, health, agronomy, and economics, enabling them to better understand the root causes of extreme poverty, and to address the challenges of sustainable development. MDP Candidates develop specialist skills in:

1. Economics
2. Statistics; Impact Measurement in Development
3. Research design, methodology
4. Project management
5. Sector analysis: sustainable agriculture, climate change, science, development and justice, sustainable development, globalisation and African development, post conflict situations, politics and development.

At the **University of Pecs (Hungary)** the only similar thing they have accredited is a one-year certificate in Sustainability Engineering for the Built Environment.

Regarding the existence of this type of accreditation at **Delft University of Technology (Netherlands)**, nothing similar has been found. The closest are a series



of MOOC courses in Inclusive & Sustainable cities, Sustainable Resource Management and Sustainable Engineering Design that lead to a professional certificate.

UBU, a pioneer in the implementation of new practices, has designed this guide based on two pilot projects carried out within its own institution, to guide other Higher Education (HE) institutions on how to implement, in the first stage, the Certificate of Social Commitment in their own institution and, in the second stage, how to recognise at European level the competences acquired through this certificate by means of micro-credentials. This guideline will thus provide a comprehensive tool for HE institutions to encourage or promote the rapid adaptation of the S.C.C. to each university.



2. Certificate of Sustainable Commitment

The Certificate of Sustainable Commitment (C.C.S.) is a document designed to recognize social and environmental activities carried out by Higher Education students, providing an opportunity to strengthen their academic, personal, and professional development. It aims to enhance the students' CVs, aligning with the competencies required in today's job market.

For its creation and management, the University of Burgos relies on the active participation of four areas and services: the Cooperation and Solidarity Action Centre, the Diversity Attention Unit, the Intergenerational Outreach Program, and UBU Verde. Each of these services offers the university community the opportunity to participate in social and environmental activities, promoting the development of an active and socially committed citizenry.

The **Cooperation and Solidarity Action Centre** serves as a meeting space to organize, promote, and act as a reference for activities aimed at raising awareness, providing training, and promoting Sustainable Human Development (SHD). The Cooperation Centre seeks to encourage the commitment of the university community and the citizens of Burgos, fostering their participation in development cooperation actions. To achieve this, it establishes various lines of work:

- **Curricular training and sustainability:** Training activities focused on understanding global challenges and promoting Sustainable Human Development and civic responsibility.
- **Research and knowledge transfer:** This area promotes research to enhance and advance development cooperation from the local to the international level.
- **Partnerships and collaborations:** Networking is encouraged through the establishment of permanent networks and collaborations between the University of Burgos and local administrations, entities, and organizations.



- **Internationalization:** Through various actions and activities, the Centre fosters cooperation and integration of the university community on an international level. Additionally, "internationalization at home" activities are developed through local programs aimed at promoting understanding of global phenomena and developing intercultural skills within the university itself.
- **Education for Social Transformation (EpTS) and civic participation:** The activities carried out under this line are aimed at raising awareness within the university and the Burgos community, promoting their civic participation and social commitment through volunteer actions both locally and internationally.

The **Diversity Attention Unit** is aimed at students with disabilities enrolled in university studies. Its goal is to ensure equal opportunities and promote their integration and participation in academic life. Through this service, actions are developed in the following areas:

- **Accessibility:** Actions aimed at adapting the environment to the specific needs of students with disabilities.
- **Advising and technical assistance:** Individualized support to identify learning needs and determine necessary aids and support.
- **Awareness and training:** Initiatives aimed at fostering positive attitudes toward disability.
- **University volunteering:** An area focused on promoting student commitment and participation in volunteer activities with people with disabilities.
- **Study and research:** Collaboration in studies and research related to diversity and its promotion.

The **Intergenerational Outreach Program** was established in 2006 to meet the needs of both students and the elderly in the city of Burgos. This program aims to



foster the development of intergenerational coexistence attitudes and encourage the exchange of experiences between these groups. To achieve this, various activities are organized, including:

- **Shared accommodations:** Between elderly individuals and university students, aimed at promoting intergenerational solidarity.
- **Intergenerational classrooms:** This activity provides spaces for the exchange of values, goals, expectations, desires, and opinions between the two groups.
- **Intergenerational volunteering:** Focused on providing companionship to elderly individuals in residences and homes, as well as on educational activities conducted by the university community.
- **Human Library:** An international initiative that seeks to address prejudices about certain groups and individuals by offering opportunities to talk and share time and space with them.
- **(Re)Creating Art:** A photographic exhibition.
- **International Film Festival for the Elderly “La GRAN pantalla”.**

UBU Verde is the Green Office of the University of Burgos, responsible for environmental management, sustainability, education, and environmental volunteering. Its actions focus on designing strategies, implementing programs, and executing actions aimed at eliminating or reducing the environmental impacts generated by the university’s activities, as well as promoting and enhancing sustainability in everyday university life. Among its main areas of work are:

- **Improving the sustainable operation of the entire University:** Emphasizing eco-efficient buildings in terms of materials, energy consumption, and overall operation.
- **Sustainable Mobility Practices:** Encouraging sustainable transportation practices by the University Community and visitors.



- **Rational and Ecological Water Management** ensuring sustainable water use within the University's facilities.
- **More environmentally friendly Waste Management:** Addressing the waste produced by the daily activities of the university community.
- **Reducing the University's Carbon and Water Footprint** implementing measures to decrease the environmental impact.
- **Promoting Environmental Education and Training:** Targeting students, faculty, and administrative staff, as well as the general population.
- **Increasingly integrating environmental aspects into Formal Education:** Incorporating sustainability into the University's academic offerings.
- **Environmental Volunteering:** Encouraging the University Community's participation in environmental activities.
- **Fostering cooperation:** Collaborating with individuals, institutions, and entities dedicated to environmental protection and promoting a more sustainable society.

2.1. History of the Certificate at the University of Burgos

The Certificate of Sustainable Commitment (C.C.S.) was created to strengthen student involvement in training and volunteering programs, ensuring that their participation is more lasting over time by certifying and highlighting their social and environmental commitment. The goal set with the creation of the C.C.S. is to achieve academic and professional recognition of these actions, which is why the final aim is to register it as a European micro-credential.

Micro-credentials are certifications that validate learning outcomes achieved in short-term learning experiences, such as a short course or training. They offer a flexible



and personalised way to help people acquire the knowledge, skills and competences they need for their personal and professional development³.

To achieve this, the University of Burgos initiated a pilot project with a first implementation of the Solidarity Passport (Annex I), a system that recorded students' participation in various volunteer activities (awareness-raising, training, participation in direct action programs in cooperation, diversity, elderly care, etc.), helping guide their social commitment throughout their university journey. Through a physical document, similar to a passport, the different activities completed were accredited with a certifying stamp, which could be used to obtain credit recognition (0.5 ECTS for every 10 hours of participation in a volunteer program).

This initial experience later evolved and solidified into the Certificate of Sustainable Commitment, a more comprehensive procedure managed in digital format, derived from the issuance of a physical certificate acknowledging the commitment acquired by students in accredited activities offered by the four services involved in this project.

Currently, following a second pilot experience developed with the implementation of the Diploma in Sustainable Human Development as a European micro-credential, the C.C.S. is in the process of institutionalization and similar certification. Below are the current characteristics of the Certificate of Sustainable Commitment established at the University of Burgos.

³ European Commission: Directorate-General for Education, Youth, Sport and Culture, Shapiro Futures, H., Andersen, T. and Nedergaard Larsen, K., A European approach to micro-credentials – Output of the micro-credentials higher education consultation group – Final report, Publications Office of the European Union, 2020, <https://data.europa.eu/doi/10.2766/30863>



2.2. Management of the Certificate at the University of Burgos

The C.C.S. is currently managed as a digital portfolio through the UBUVirtual⁴ platform, where students can record all the experiences they acquire during their university years, both at the University of Burgos and with social entities working in this field.

To obtain the Certificate of Sustainable Commitment, a series of prerequisites are established:

1. Be a student at the University of Burgos.
2. Complete the proposed activities in either of the two established modalities.
3. Upload the documents that certify participation to the C.C.S. section on UBUVirtual.
4. Submit a Final Report to the Commission⁵, detailing the student's experience.

Once these requirements have been met, students must notify the request to present the Final Report before the Commission established for its evaluation by sending an email to voluntariado@ubu.es. To obtain the Certificate, two modalities are established:

Option 1

- Complete the training course "Introduction to Volunteering and Social Commitment" offered by the university services of UBU.
- Engage in two long-term volunteer activities (minimum of 30 hours each).
- Participate in at least one awareness-raising activity.

⁴ "UBUVirtual" is the virtual learning environment of the University of Burgos, designed to support teaching and learning by providing students and teachers with access to educational resources, activities, communication, and course assessments in a virtual format.

⁵ Commission made up of the university services responsible for issuing the C.C.S. (Diversity Care Unit, Intergenerational Outreach Programme, Green UBU and the Centre for Cooperation and Solidarity Action) and the designated Vice-Rector's Office.



Option 2

- Complete the training course “Introduction to Volunteering and Social Commitment” offered by the university services of UBU.
- Engage in one long-term volunteer activity (minimum of 30 hours).
- Participate in two of the blocks proposed in the Table of Annex 2.

2.3. Inclusion and Accreditation of the Completed Activities

As the student completes activities, they must add them to their digital portfolio until they finish their Bachelor’s or Master’s program. The student is responsible for gathering the necessary documents that verify their participation in these activities and uploading them to their C.C.S. section on UBUVirtual. The documents that need to be uploaded to the platform should include:

- The student’s full name
- The date when the activity was completed
- The duration of the activity
- A description of the activity
- For volunteer programs, a detailed account of the tasks performed
- The signature of person responsible for the activity

Annex II lists the activities that can be recognized for earning the C.C.S. at the University of Burgos, along with the required method of accreditation.

When the student completes their Bachelor’s or Master’s program, they will need to prepare the Final Report, which must include a brief reflection on the activities they have completed. The University of Burgos suggests structuring this report as follows:

- Description of the activities completed.
- What motivated you to engage in these activities?
- Brief reflection on the experiences (positive aspects, challenges, etc.).



- What skills or competencies do you believe you have acquired?
 - Problem solving
 - Initiative and autonomy
 - Flexibility and innovation
 - Leadership skills
 - Planning and organization
 - Interpersonal communication
 - Teamwork:

To facilitate the analysis of this point, students are encouraged to complete a [competency assessment](#) test. The questionnaire has been developed based on the work done in the Eva-Vol Project by the Spanish Volunteering Platform. This tool will allow them to quickly identify their strengths and areas for improvement through a series of simple and quick-to-answer questions.

- What do you think the activities you've completed can contribute to your professional future?
- Personal reflection.

Once the report has been written and submitted to the Commission, a physical certificate is issued. This certificate can be used by students to officially recognize the social and environmental activities they have completed.

2.4. Results Following the Implementation of the C.C.S.

Since the launch of the Certificate of Sustainable Commitment and its digitization through the UBUVirtual platform, a total of **59** applications have been submitted by students of the University of Burgos. During the 2023/2024 academic year, **4 students** were awarded the Certificate of Sustainable Commitment.



In December 2023, the first certificates were issued to two fourth-year students of the Occupational Therapy degree, following the submission and defence of their Final Report before the designated Commission.

Both students participated over several years in volunteer activities linked to the Diversity Attention Unit (the “Muévete Conmigo” volunteer program at the Down Syndrome Association) and the Intergenerational Outreach Program (volunteering at the “Fundación Caja de Burgos” residence). According to the students, both activities *“had provided an opportunity to connect with groups they may work with in the future and to better understand the challenges they may face in daily life, as well as their interests, difficulties, and other aspects.”*

The Occupational Therapists also highlighted initiative, leadership, teamwork, autonomy, empathy, emotional intelligence, responsibility, interpersonal communication, and commitment as some of the key competencies they acquired, in addition to personal and social development. Regarding the C.C.S., they noted that *“it has helped us discover other resources offered by the University of Burgos and has enhanced our training as volunteers through the course provided.”*

In March 2024, two other students from the University of Burgos also received recognition for the activities they engaged in throughout their academic careers. The first, a student in the Pedagogy degree program, participated for six years in the “Ocio y Tiempo Libre” Volunteer Program developed by APACID, an organization dedicated to promoting the autonomy of people with disabilities and their families. For more than a year, she has also been involved in the Volunteer Program for Accompanying the Elderly.

The second recognized student completed her studies with the defence of her thesis in the PhD program in Engineering and Industrial Technologies. Her commitment was evident through her participation as a volunteer in the Personal Autonomy Service: psychosocial habilitation at the Down Syndrome Association of Burgos, as well as her involvement in multiple awareness-raising activities organized by the Cooperation and Solidarity Action Centre.



3. Micro-credentials

To ensure the European recognition of university students' social commitment in volunteer activities and awareness-raising, as well as their training in social and environmental fields, the Certificate of Sustainable Commitment implemented at the University of Burgos will be registered as a European micro-credential. Prior to this registration, a pilot experience was conducted with the similar certification of the Diploma in Sustainable Human Development.

In line with the [Council Recommendation of June 16, 2022⁶](#), regarding a European approach to micro-credentials for lifelong learning and employability, the concept of a Micro-credential is defined as "the record of learning outcomes that a learner has achieved following a small volume of learning." It is also specified that, for the recognition of micro-credentials, it is necessary to meet "transparent and clearly defined criteria."

Through these accreditations, as highlighted by the Council of the European Union, students will be able to validate and certify the specific knowledge, skills, and competencies acquired through educational pathways like those developed within the framework of this European project. This approach addresses social, personal, cultural, and labour market needs. Additionally, recognizing these training programs as Micro-credentials will enable students to have their qualifications recognized across Europe quickly and automatically, thanks to their connection with the [Europass⁷](#) tool.

⁶ Recomendación del Consejo de 16 de junio de 2022 relativa a un enfoque europeo de las microcredenciales para el aprendizaje permanente y la empleabilidad.

<https://www.boe.es/buscar/doc.php?id=DOUE-Z-2022-70041>

⁷ Europass. <https://europass.europa.eu/es>



At the national level, the Spanish Government, through the National Agency for Quality Assessment and Accreditation⁸ and Organic Law 2/2023, of March 22, on the University System⁹, endorses the recognition of various teaching modalities, including university micro-credentials as "non-official lifelong learning courses with less than 15 ECTS credits."

Currently, the University of Burgos (UBU) is participating in the [CertiDigital](https://certidigital.es/)¹⁰ project in collaboration with 22 Spanish public universities to create a Digital Credentials Service for the Spanish University System. As a result of this collaboration, UBU is now positioned to issue micro-credentials.

3.1. Micro-credential in Sustainable Human Development

The Diploma in Sustainable Human Development (DHS) was created as a system for recognizing the acquisition of transversal competencies at the University of Burgos. It was first implemented in the 2011/2012 academic year as an in-person program, and since then, a steady number of enrolments have been observed.

This Diploma, managed by the Cooperation and Solidarity Action Centre at the University of Burgos, is structured as a brief, flexible, and transversal educational pathway. Each year, five transversal courses are offered, each with a load of 3 ECTS credits. These courses are:

- Sustainable Human Development
- Educating for a fairer and more sustainable world
- Economics for Sustainable Human Development

⁸ ANECA. (2022). Microcredenciales. Formación inclusiva en todos los formatos y para todas las edades.

⁹ Ley Orgánica 2/2023, de 22 de marzo, del Sistema Universitario.

<https://www.boe.es/eli/es/lo/2023/03/22/2/con>

¹⁰ CertiDigital. <https://certidigital.es/>



- Citizenship and Democratic Governance in a Global World
- Inequalities in today's world

To obtain the Diploma in Sustainable Human Development (DHS), students must complete a total of 12 ECTS credits, distributed as follows:

- Three credits from the subject Sustainable Human Development
- The remaining nine credits can be obtained by completing any three of the other four courses offered.

This structure has been adapted to meet the evolving needs of the student body, becoming part of the educational pathways offered through the innovative virtual training environment of Join-Rise. The inherent nature of the Diploma, its significance within the framework of this project, its structure and distribution of ECTS credits, as well as its centralized coordination through the Cooperation and Solidarity Action Centre, have been key factors in developing the pilot experience for its recognition as a micro-credential.

Based on this experience, the University of Burgos will seek the recognition of the Certificate of Sustainable Commitment (C.C.S.) as a micro-credential. By understanding the requirements and needs in advance, the C.C.S. system will be adapted to align with the micro-credential system.

4. Institutionalization Process at the University of Burgos

For the implementation of the Solidarity Passport and subsequently the Certificate of Sustainable Commitment, an initial project proposal was drawn up in coordination with the four services involved at the University of Burgos in social and environmental areas: The Diversity Attention Unit, the Intergenerational Outreach Programme, UBU Verde and the Cooperation and Solidarity Action Centre.

This first proposal, presented to the Vice-Rectorate for Internationalisation and Cooperation, as well as to the Cooperation Commission, was structured in the following sections:

- i. Justification of the Programme
- ii. Objectives
- iii. Project Description
- iv. From Solidarity Passport to Social Commitment
- v. Budget Estimation

Once the document was prepared, and in order to ensure the proper integration of the C.C.S. into all degree programs at the University of Burgos, the following steps were followed (Figure 1):

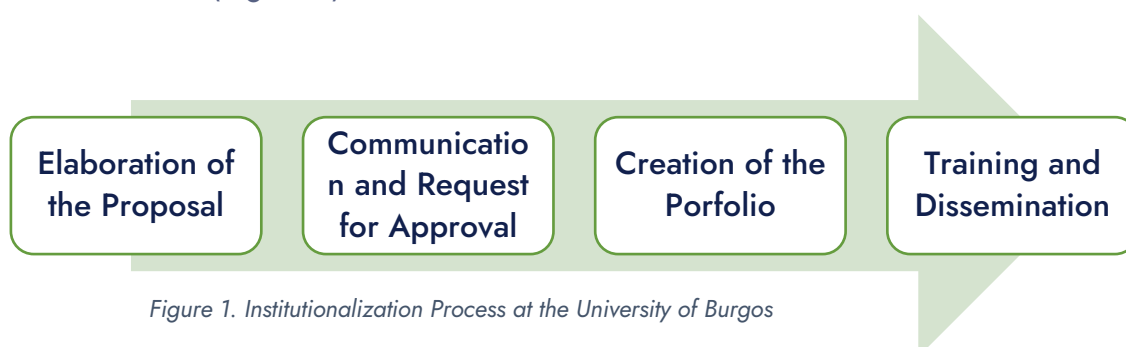


Figure 1. Institutionalization Process at the University of Burgos



1. The Project Coordinator informs UBU through its Cooperation Commission, the Deans, and Program Coordinators about the C.C.S.
2. The Vice-Rectorate for Internationalization and Cooperation informs the UBU Governing Council about the C.C.S. and requests its approval.
3. Once the C.C.S. is approved, support from the IT department is requested to create the C.C.S. portfolio on the UBU website (UBUVirtual).
4. The Project Coordinator organizes a meeting with administrative staff to inform them about the new certificate.
5. The new certificate is included in the information for all UBU degree programs.

These steps were designed based on the experience of the Vice-Rectorate for Internationalization and Cooperation at UBU in creating [the Certificate of International Merits](#)¹¹. The C.C.S. follows the same philosophy and has been supervised by the Vice-Rectorate for Internationalization and Cooperation (responsible for the previous experience).

To incorporate the training developed within the framework of the JOIN-RISe Project, a review of Annex II was conducted with the aim of integrating new educational pathways related to the social and environmental fields. This review, previously approved by all project members, has been uploaded to the University of Burgos's virtual platform, updating the existing documentation.

On the other hand, regarding the recognition of the Diploma in Sustainable Human Development as a European micro-credential, the following steps have been taken:

¹¹ Certificado de Méritos Internacionales (CIM). <https://www.ubu.es/servicio-de-relaciones-internacionales/internacionalizacion-en-casa/certificado-de-meritos-internacionales-cim>



1. Cooperation and Solidarity Action Centre at the University of Burgos informs the Vice-Rectorate for Lifelong Learning at UBU about the European project managed by the Centre and the micro-credential in Sustainable Human Development.
2. A request is made to the Lifelong Learning Commission, through the Vice-Rectorate for Lifelong Learning, for the recognition of the micro-credential by submitting the required documentation.
3. Once the micro-credential is approved, the information is added to the University of Burgos website.

5. How to Implement C.C.S. at your University

Below are the guidelines for any European Higher Education institution to implement the Certificate of Sustainable Commitment (C.C.S.) within their institution and achieve its European recognition as a Micro-credential (Figure 2).

These considerations have been reviewed by three other European educational institutions (all partners in the JOIN-RISe Project): The University of Pécs (Hungary), Trinity College Dublin (Ireland), and Delft University of Technology (Netherlands). This ensures that the protocol includes strategies and requirements that can be applied in their own institutions.

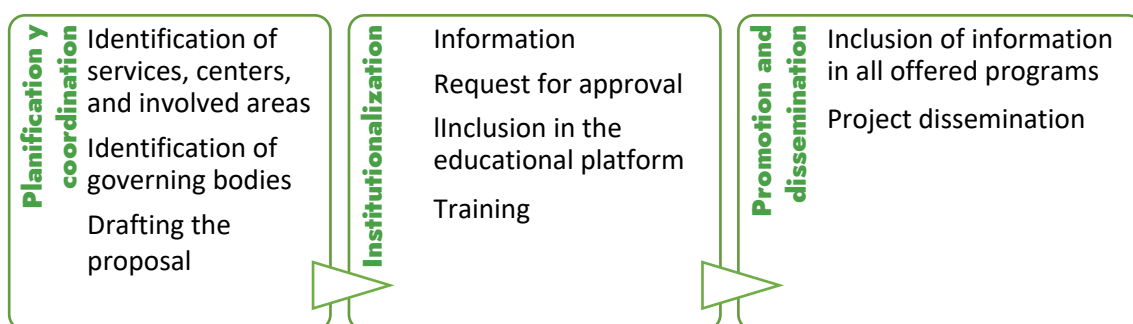


Figure 2. Guidelines for Implementing the C.C.S. at your University

5.1. Planification and Coordination

To achieve a successful implementation of the C.C.S. in Higher Education institutions, it is recommended to **identify the services, centres, or areas related to the social and environmental fields** within the educational institution (such as diversity and inclusion, cooperation, elderly care, volunteering, the teaching staff involved in the mentioned areas, etc.).



Through this initial contact, the necessary support networks will be established to develop the formal proposal for implementing the C.C.S., and the Project Coordination Team will be formed, along with the appointment of its representative.

It is also recommended **to identify the governing bodies responsible** for the implementation and recognition of activities and educational pathways that can be accredited through the Certificate of Social Commitment, as well as the recognition of Micro-credentials (Vice-Rectorates, Deanships, Heads of Administrative Services, etc.).

For the formal drafting of the proposal, it is necessary to coordinate with the identified services involved in the social and environmental areas of the university. This document will serve as support for communication with the governing bodies of the educational institution and for the proper implementation of the C.C.S.

5.2. Institutionalization within the Educational Institution

To achieve full **institutionalization of the Certificate of Sustainable Commitment** (C.C.S.) and the European recognition of learning pathways, the following guidelines are established:

1. The C.C.S. Coordination Team, through the appropriate channels, will inform the educational institution about the project (Commissions, Vice-Rectorate, Program Coordinators, Deanships, etc.). A formal and detailed proposal of the project will be presented.
2. The designated body will inform the institution's Governing Council about the C.C.S. and request its approval.
3. Once the C.C.S. is approved, support from the IT department will be requested to enable the C.C.S. portfolio on the institution's educational platform. This tool will allow students to incorporate activities and accreditations for subsequent evaluation.



4. The Project Coordination will organize a meeting with administrative staff to inform them about the new certificate.

For the recognition of the **Certificate of Sustainable Commitment as a European Micro-credential**, it is recommended to follow these guidelines:

1. The C.C.S. Coordination Team will inform the body responsible for the processing and registration of Micro-credentials about the Certificate of Sustainable Commitment, requesting its European recognition.
2. The designated body will inform the relevant Commission about the proposal, requesting its approval.
3. Once the recognition request for the Micro-credential is approved, the C.C.S. Coordination Team will organize a meeting with administrative staff to inform them about the Social Commitment Micro-credential.

5.3. Promotion and Dissemination

Once the Certificate of Sustainable Commitment has been approved within the Educational Institution and recognized as a European Micro-credential, it is recommended to **disseminate and promote** it within the educational community.

The following guidelines are suggested:

1. The new Certificate and Micro-credential should be included in the information provided for all programs offered at the Educational Institution.
2. The Coordination Team will be responsible for promoting the C.C.S. within the educational community. It is recommended to design and print promotional materials (posters, flyers, etc.) and distribute them during relevant events (welcome days, social and environmental events, etc.).



6. Annexes

Annex I: Solidarity Passport

The image displays a grid of 12 pages from the 'Pasaporte Solidario' brochure. The pages are arranged in three rows and four columns. The top-left page is the cover, featuring the University of Burgos logo and the title 'Pasaporte Solidario'. The top-right page is the 'PRESENTACIÓN' (Introduction) page, which explains the purpose of the passport and includes an image of a suitcase. The middle row contains four informational pages: '¿QUÉ ES EL VOLUNTARIADO?' (What is volunteering?), '¿QUÉ APORTA EL VOLUNTARIADO?' (What does volunteering bring?), '¿DÓNDE PUEDES PARTICIPAR?' (Where can you participate?), and '¿CÓMO PUEDES INSCRIBIRTE?' (How can you register?). The bottom row contains three informational pages: '¿QUÉ ES EL PASAPORTE SOLIDARIO Y PARA QUÉ SIRVE?' (What is the Solidarity Passport and what is it for?), 'CERTIFICADO AL COMPROMISO SOCIAL' (Social Commitment Certificate), and 'VOLUNTARIADO EN ATENCIÓN A PERSONAS CON DISCAPACIDAD' (Volunteering in care for people with disabilities). Each page has a blue header with the University of Burgos logo and the title 'Pasaporte Solidario'.



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Universidad de Burgos

Titulo

El proyecto de internacionalización de las actividades voluntarias en las áreas internacionales, orientando y adaptando a la realidad de las sociedades y acciones en las áreas de cooperación en la agenda y necesidades de las sociedades.

Titulo

Universidad de Burgos

Pasaporte Solidario

VOLUNTARIADO EN ATENCIÓN A PERSONAS MAYORES

Puede ofrecer su compañía, apoyo y su solidaridad a personas mayores que lo necesiten. Además conseguirá momentos únicos y aprenderá cosas de ellas ya que las personas mayores son historias vivas y fuente de experiencia.

Universidad de Burgos

Universidad de Burgos

Titulo

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Pasaporte Solidario

VOLUNTARIADO EN COOPERACIÓN INTERNACIONAL

- Voluntariado local: El Centro de Cooperación ofrece diversas opciones voluntarias que buscan promover voluntariado para diferentes situaciones y áreas de trabajo. Adaptando la acción voluntaria a las necesidades.
- Voluntariado internacional: Te ofrecemos la posibilidad de desarrollar tus propias actividades de cooperación internacional de corta, media o larga duración (desde 1 día a 6 meses) en otros países. Muchos programas disponen de plazas activas.

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Universidad de Burgos

Pasaporte Solidario

VOLUNTARIADO EN MEDIO AMBIENTE

La Oficina Verde de la Universidad de Burgos (OVUB) realiza diversas actividades y proyectos de Voluntariado Ambiental en colaboración con entidades o instituciones de Burgos y sus provincias limítrofes en la provincia de la Bascongada y la Rioja Alavesa.

Para participar en todas las actividades es necesario la inscripción y acreditación previa.

- Voluntariado Ambiental de limpieza de espacios naturales autóctonos.
- Voluntariado Ambiental de restauración de zonas de espacios y paisajes protegidos.
- Voluntariado Ambiental de Reforestación y Uso Sostenible en Centros de Burgos y alrededores y objetivo es trabajar de nuevo plantando, realizando de limpieza, abonos de agua, trabajos de riego y poda del sotobosque.

Universidad de Burgos

Universidad de Burgos

Titulo

Universidad de Burgos

Pasaporte Solidario

VOLUNTARIADO HOSPITALARIO

La hospitalización en edades infantiles puede ocasionar una experiencia traumante y dolorosa para la familia. Implantar la rutina con los horarios familiares y las actividades cotidianas. El derecho a estar acompañados el máximo tiempo posible, durante la adaptación al nuevo contexto, sin embargo, en ocasiones, los padres no pueden permanecer todo el tiempo que necesitan sus hijos. Y es aquí donde interviene VOLUNTARIO, proyecto dirigido a familias hospitalizadas y a sus familias. 75 personas de diversas que colaboran en un centro. Se pueden aplicar a través del juego y la risa a hacer actividades de tiempo y ser un respiro para la familia.

Tu compañía es valiosa. ¡Inscríbete!

Universidad de Burgos

Universidad de Burgos

Voluntariado Hospitalario

Titulo

Universidad de Burgos

Pasaporte Solidario

ACTIVIDADES DE SENSIBILIZACIÓN

Se desarrollan diversas actividades de sensibilización para difundir el voluntariado, por ejemplo: zonas de exposición, stands, jornadas de voluntariado, jornadas de sensibilización a nivel universitario, etc. Siempre en estrecha colaboración con todos los departamentos, etc.

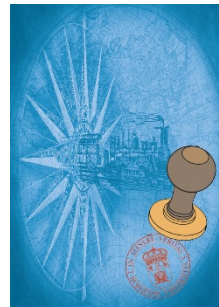
Tu participación en ellas te permitirá de otra manera estar más involucrado y más comprometido con el Compañero de Compromiso Social.

ACTIVIDADES PUNTALES DE VOLUNTARIADO

Se desarrollan actividades puntuales para todas las voluntarias voluntarias, a nivel que está en un momento de desarrollo y se realizan 30 horas de actividades y 100 horas.

Titulo

Universidad de Burgos



UNIVERSIDAD DE BURGOS



Annex II: Activities and Accreditation Mode with the Incorporation of Training Pathways Offered through JOIN-RISe

BLOCKS (Minimum of two required)	ACCREDITATION MODE
<ul style="list-style-type: none"> ➤ Training related to social or environmental areas organized by the University of Burgos or in collaboration with UBU (minimum of 10 hours): <ul style="list-style-type: none"> ○ Diploma in Sustainable Human Development ○ UBU Verde Courses ○ UBU Abierta Courses ○ UBU Cooperation Courses ○ Intergenerational Outreach Program Courses ○ Diversity Attention Unit Courses ○ Equality Unit Courses 	<ul style="list-style-type: none"> ➤ Certificate from the University of Burgos with completed training and its duration.
<ul style="list-style-type: none"> ➤ Training related to the European JOIN-RISe project offered through the Virtual Learning Platform (VLP): 	<ul style="list-style-type: none"> ➤ Certificate from the University of Burgos or grade certificate.
<ul style="list-style-type: none"> ➤ Completing the Final Degree Project (TFG) on social and/or environmental issues in rural or international settings: 	<ul style="list-style-type: none"> ➤ Certificado de la Universidad de Burgos o certificado de notas.
<ul style="list-style-type: none"> ➤ Curricular internships related to social and/or environmental areas in rural or international settings: 	<ul style="list-style-type: none"> ➤ Certificate from the University of Burgos or the Entity with performed tasks and hours dedicated.
<ul style="list-style-type: none"> ➤ Participation in the Coordination of Service-Learning Projects at the University of Burgos: 	<ul style="list-style-type: none"> ➤ Certificate from the Project ApS Coordinator.



<ul style="list-style-type: none"> ➤ Participation in specific activities organized by UBUVerde, the Cooperation Center, the Intergenerational Approach Program, and/or the Diversity Attention Unit (minimum of 5 activities): 	<ul style="list-style-type: none"> ➤ Certificate from the involved university service with performed tasks and hours dedicated.
<ul style="list-style-type: none"> ➤ Attendance at seminars, talks, and conferences organized by UBUVerde, the Cooperation Center, the Intergenerational Approach Program, and/or the Diversity Attention Unit (minimum of 5 activities): 	<ul style="list-style-type: none"> ➤ Certificate from the involved university service.
<ul style="list-style-type: none"> ➤ Participation in the Shared Accommodation Program for at least one academic year: 	<ul style="list-style-type: none"> ➤ Certificate from the involved university service.

Annex III. Standard Form for the drafting of the Academic Report of the University Micro-credentials for the University of Burgos



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DE BURGOS

Vicerrectorado de Formación
Permanente

MEMORIA ACADÉMICA DE LA MICROCREDENCIAL UNIVERSITARIA EN POR LA UNIVERSIDAD DE BURGOS

El diseño de esta memoria académica cumple con lo establecido en el [Real Decreto 822/2021](#), de 28 de septiembre (BOE de 29/09/2021), por el que se establece la organización de las enseñanzas universitarias y del procedimiento de aseguramiento de su calidad, y en el [Reglamento de Títulos Propios de la Universidad de Burgos](#) (RESOLUCIÓN de 26 de marzo de 2019, del Rectorado de la Universidad de Burgos, por la que se ordena la publicación del Reglamento de Títulos Propios de la Universidad de Burgos, modificado por Acuerdo del Consejo de Gobierno de 22 de marzo de 2019), publicado en el BOCYL el 2 de abril de 2019 en su versión consolidada. Dicho reglamento tiene por objeto la regulación de la tipología, requisitos y procedimientos de presentación y aprobación, así como la organización académica y presupuestaria de los Títulos Propios de la Universidad de Burgos.

La Agencia Nacional de Evaluación de la Calidad y Acreditación la define como «el registro de los resultados de una experiencia breve de aprendizaje vinculada, en su caso, a un marco de cualificaciones, y validada, en todo caso, por una evaluación. Las microcredenciales podrán ser diseñadas y expedidas en diferentes entornos de aprendizaje, y se otorgarán a experiencias de aprendizaje caracterizadas por ser pertinentes (tener un objetivo claro), facilitar su acumulabilidad apoyando itinerarios de aprendizaje flexibles, disponer de servicios de orientación y estar centradas en la persona que aprende. La fiabilidad de una microcredencial está respaldada por procedimientos transparentes de aseguramiento de la calidad. Las microcredenciales deberán asegurar su calidad con arreglo a normas acordadas en el sector o ámbito de actividad pertinente, conforme a principios de transparencia, autenticidad, portabilidad y reconocimiento que refuerzan la fiabilidad y la confianza de la microcredencial».

En el ámbito universitario, las microcredenciales universitarias son enseñanzas propias de formación permanente de menos de 15 créditos ECTS, cuyo acceso requiera o no titulación universitaria previa y que permiten certificar resultados de aprendizaje ligados a actividades formativas de corta duración.

La aprobación de las microcredenciales universitarias emitidas por la Universidad de Burgos se tramitarán de acuerdo con el [Reglamento de Títulos Propios de la Universidad de Burgos](#). Pudiéndose gestionar administrativamente y económicamente a través de la unidad de Estudios Propios de la Fundación de la Universidad de Burgos o como un curso de extensión universitaria a través del programa UBUAbierta, de acuerdo con el [Reglamento de cursos de extensión universitaria](#) (ACUERDO, de 25 de marzo de 2013, del Consejo de Gobierno de la Universidad de Burgos), publicado en el BOUBU núm. 90 el 31 de marzo de 2013 y el 30 de octubre de 2013 en su versión consolidada.

Está sometida al sistema interno de garantía de calidad de la enseñanza para la formación permanente de la Universidad de Burgos, en los que de forma sistemática se realiza un seguimiento de su calidad y se promueve la mejora constante.

Tipo de garantía o procedimientos de aseguramiento de la calidad utilizados.

Servicio de Estudiantes y Extensión Universitaria. UBUAbierta. Vicerrectorado de Formación Permanente
Telf.: 947 25 80 66 E-mail: ubuabierta@ubu.es



Tabla 1. Elementos para el diseño de una microcredencial universitaria.

Título de la microcredencial	Microcredencial Universitaria en por la Universidad de Burgos
Número total de créditos (ECTS)	
Ámbito de conocimiento	<i>(Ámbito de conocimiento (s/ RD 822/2021): El título ha de adscribirse a uno de los 32 ámbitos recogidos en el Anexo I del RD 822/2021).</i>
Itinerarios	<i>(Se han de identificar, si los hubiera, los itinerarios y especificar el número de créditos, ECTS).</i>
Universidad expedidora	Universidad de Burgos
País o región de expedición	España
Universidades participantes	<i>(Se han de indicar, si fuera el caso, las otras universidades que participan en la impartición del título. Razón Social: Identificador legal obligatorio).</i>
Entidades colaboradoras	<i>(Se han de indicar, si fuera el caso, las instituciones, empresas u otras organizaciones que participan en la impartición del título. Se indicará si la participación de entidades colaboradoras dará lugar a la emisión de un título conjunto universidad+entidad colaboradora. Razón Social: Identificador legal obligatorio:)</i>
Director/a Académico de la Microcredencial	<i>(Nombre del/la directora/a del título y su filiación).</i>
Codirector/a	<i>(Nombre del/la codirector/a del título y su filiación).</i>
Lugar de impartición	<i>(Si fuera el caso, se debe indicar el centro de impartición si la responsable es la Universidad, o indicar el resto de centros que participan en la impartición del título. En el caso de títulos híbridos o virtuales, se especificará el campus virtual).</i>
Modalidad de enseñanza	<input type="checkbox"/> Presencial <input type="checkbox"/> Híbrida (Semipresencial) <input type="checkbox"/> Virtual (No presencial)
Idiomas de impartición	Castellano
Número total de plazas para estudiantes	
Precio de matrícula para los estudiantes	Matrícula ordinaria (€): Matrícula reducida (miembros de la Comunidad Universitaria un 10 % menos) (€): Seguro de accidentes (presencial o híbrida) (€):
Número mínimo de estudiantes	<i>(Número mínimo de estudiantes para garantizar la sostenibilidad del título).</i>

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**UNIVERSIDAD
DE BURGOS**

Vicerrectorado de Formación
Permanente

Presupuesto de ingresos (€)

Presupuesto de gastos (€)

(Canon institucional: 15 %, precio público emisión de la microcredencial 10 €/participante).

Identificación del
estudiante o persona que
aprende

Requisitos previos para
inscribirse en la
actividad/experiencia de
aprendizaje

Fecha de expedición

Resultados del Aprendizaje *(Los resultados del aprendizaje son declaraciones respecto de lo que una persona sabe, comprende y es capaz de hacer al culminar un proceso de aprendizaje, definidas en términos de conocimientos, de habilidades y de responsabilidad y autonomía. Los resultados del aprendizaje también pueden referirse a conocimientos y habilidades descritos en clasificaciones normalizadas, como la [ESCO](#)).*

Título del resultado de
aprendizaje

Competencias [ESCO](#)

(Los derechos describen una habilitación (por ejemplo, para ejercer una profesión, aprovechar una oportunidad de aprendizaje o afiliarse a una organización). Los derechos pueden limitarse a una jurisdicción específica).

Denominación del Derecho

Otorgado por:

Actividades de aprendizaje
(teóricas y prácticas)

(Ubicación y volumen de trabajo teórico y práctico (ECTS y horas)).
Fecha de inicio:

Fecha de fin:

Forma de participación en
la actividad de aprendizaje

(Las actividades de aprendizaje son procesos que conducen a la adquisición de conocimientos, de habilidades o de responsabilidad y autonomía. Pueden describirse en términos de fecha de inicio y fin, y de ubicación y carga de trabajo específicas).

Título del logro

Otorgado por

Universidad de Burgos

Nivel (y ciclo, si ha lugar) de
la experiencia de
aprendizaje con la que se
ha obtenido la
microcredencial (Marco
Europeo de Cualificaciones,
marco de cualificaciones
del Espacio Europeo de
Educación Superior), si
procede

Tipo de evaluación que ha validado los resultados de aprendizaje *(Las evaluaciones son el resultado de un proceso por el que se establece hasta qué punto el alumno ha adquirido un determinado nivel de conocimientos, habilidades y competencias. Las evaluaciones pueden vincularse a un sistema de puntuación específico que califique los resultados del alumno en la evaluación)*

Nombre de la evaluación



**UNIVERSIDAD
DE BURGOS**

Vicerrectorado de Formación
Permanente

Otorgado por

Supervisión y verificación de
la identidad durante la
evaluación

Nota/calificación obtenida
en la evaluación

Opciones de integración o
acumulabilidad
(microcredencial
autónoma, independiente,
o integrada, acumulable
para otra credencial)

Información adicional

Tipo de garantía o
procedimientos de
aseguramiento de la
calidad utilizados

Universidad de Burgos

(Evaluación no supervisada y sin verificación de la identidad; supervisada sin verificación de la identidad; supervisada en línea o in situ con verificación de la identidad).

Microcredencial reconocida en el Máster de formación permanente en por la Universidad de Burgos.

Sistema interno de garantía de calidad de la enseñanza para la formación permanente de la Universidad de Burgos

Microcredencial universitaria bonificable por FUNDAE en parte del importe de la matrícula, pregúntanos y te informaremos de los requisitos. gestionuaonline@ubu.es

Con el objetivo de unificar los criterios de imagen y comunicación de los cursos de UBUAbierta que oferta la Universidad de Burgos, todos los documentos de difusión se realizarán bajo las pautas de imagen y diseño institucionales de la Universidad de Burgos (<https://www.ubu.es/servicio-de-publicaciones-e-imagen-institucional/imagen-institucional/imagen-corporativa-de-la-universidad-de-burgos>).

Breve texto para publicar en el blog de UBUAbierta y en las redes sociales del vicerrectorado sobre el interés que puede despertar entre los potenciales asistentes:

(Incluir una foto significativa del Curso para publicar que sea libre de derechos de difusión)

Palabras clave

(Se incluirán de 4 a 8 descriptores. Se recomienda utilizar para ello el Thesaurus de la UNESCO)

Logotipo de la empresa para ponerlo en la certificación digital.

Difusión de la Microcredencial Universitaria

Además de la difusión que haga UBUAbierta a través de cartelería, correos electrónicos, redes sociales, medios de comunicación, etc...

Como director/a del curso, adquiere el compromiso de realizar su difusión, con los medios que tenga a su alcance, entre los siguientes colectivos que considero de interés:

- A.
- B.
- C.
- D.



Tabla 2. Relación de los niveles establecidos en el MECES, EQF (MECU), CNCP y RD 822/2021.

Niveles MECES	Niveles EQF/MECU	Niveles CPNP	Enseñanzas Universitarias	Enseñanzas No Universitarias	RD 822/2021 Enseñanzas de Formación Permanente	
4	8	N.A.	Doctor		Microcredenciales universitarias o micromódulos universitarios sin titulación universitaria previa (< 15 ECTS)	Microcredenciales universitarias o micromódulos universitarios con titulación universitaria previa (< 15 ECTS)
3	7	5	Máster Universitario (60 -120 créditos ECTS)			
2	6	4	Graduado (180 – 240 ECTS)			
1	5	3		Técnico Superior		
	4	2				
	3					
	2	1				
	1					



Anexo I

PROPUESTA DE CURSO DE EXTENSIÓN UNIVERSITARIA

DURACIÓN EN HORAS			
MÍNIMO Y MÁXIMO DE ASISTENTES			
PERFIL DE LOS DESTINATARIOS			
OBJETIVOS DE LA ACCIÓN FORMATIVA			
CONTENIDOS Y METODOLOGÍA			
SISTEMAS Y PROCEDIMIENTO DE EVALUACIÓN			
FORMATO	<input type="checkbox"/> Curso	<input type="checkbox"/> Taller	<input type="checkbox"/> Jornada
	<input type="checkbox"/> Seminario	<input type="checkbox"/> Otros:	
DÍAS DE REALIZACIÓN (Solamente en caso de que el curso sea presencial o semipresencial)			
HORARIO DE REALIZACIÓN (Solamente en caso de que el curso sea presencial o semipresencial)			
LUGAR PROPUESTO PARA SU REALIZACIÓN (Solamente en caso de que el curso sea presencial o semipresencial) (Los cursos online se realizarán a través de la Plataforma UBUVirtual)			
DIRECTOR/A DE LA ACTIVIDAD (ESPECIFICAR SI PERTENECE A LA UBU) (QUIÉN EFECTUA LA PROPUESTA)	<i>(e-mail y teléfono de contacto)</i>		
APELLIDOS Y NOMBRE DE LOS PONENTES (ESPECIFICAR SI PERTENECEN A LA UBU) FORMACIÓN Y EXPERIENCIA EN RELACIÓN CON LA ACTIVIDAD			
INSTITUCIONES/UNIVERSIDADES DONDE SE HAYA IMPARTIDO ESTA MISMA ACTIVIDAD Y CUÁNDO			

Para cualquier duda, aclaración o sugerencia, no dudes en remitirnosla a ubuabierta@ubu.es.



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En, ade de 20.....

El/la interesado/a

Fdo.:

Servicio de Estudiantes y Extensión Universitaria. UBUAbierta. Vicerrectorado de Formación Permanente
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7. References

Agenda 2030 para el Desarrollo Sostenible.

<https://www.un.org/sustainabledevelopment/es/development-agenda/>

ANECA. (2022). *Microcredenciales. Formación inclusiva en todos los formatos y para todas las edades.*

https://www.aneca.es/documents/20123/49576/MICROCREDENCIALES_Informe_V3.pdf/db424827-b464-d41d-ae09-717eb95e5742?t=1660907214565

CertiDigital. <https://certidigital.es/>

Certificado de Méritos Internacionales (CIM). <https://www.ubu.es/servicio-de-relaciones-internacionales/internacionalizacion-en-casa/certificado-de-meritos-internacionales-cim>

Europass. <https://europass.europa.eu/es>

European Commission: Directorate-General for Education, Youth, Sport and Culture, Shapiro Futures, H., Andersen, T. and Nedergaard Larsen, K., A European approach to micro-credentials – Output of the micro-credentials higher education consultation group – Final report, Publications Office of the European Union, 2020. <https://data.europa.eu/doi/10.2766/30863>

Ley Orgánica 2/2023, de 22 de marzo, del Sistema Universitario.

<https://www.boe.es/eli/es/lo/2023/03/22/2/con>

Objetivos de desarrollo Sostenible.

<https://www.un.org/sustainabledevelopment/es/objetivos-de-desarrollo-sostenible/>

Recomendación del Consejo de 16 de junio de 2022 relativa a un enfoque europeo de las microcredenciales para el aprendizaje permanente y la empleabilidad.

<https://www.boe.es/buscar/doc.php?id=DOUE-Z-2022-70041>

UNESCO. (2012). *Educación para el desarrollo sostenible: libro de consulta.*

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Joint development of innovative blended learning in STEM curricula based on
SDGs for a resilient, inclusive and sustainable education



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